

**Notice of Hearing Form
Suspension of Rights for Non Payment of Assessments**

This form is for associations whose governing documents permit the remedies specified below. The form should not be used without legal review

Re: Notice of Hearing to Impose Sanctions and Recover Expenses
Hearing Date and Time:
Hearing Location:
Property Address:

Dear Member:

The purpose of this letter is to inform you that a hearing before your association's board of directors will be held on the day and time and at the location set forth above. The purpose of the hearing will be to determine if the right to use of common area recreational amenities and common area (except as required for ingress and egress to your residence and/or parking area) should be suspended in the event it is determined that you have breached the association's governing documents by failing to timely pay assessments and other charges ("assessments") levied by the association.

More than 30 days has elapsed since you were sent a letter, by certified mail, which set forth the amount of unpaid assessments and related information. That letter also contained statements required by law which apprised you of your rights regarding the unpaid assessments. You have not disputed the amount of the unpaid assessments as provided in that letter.

In the event the board determines there to be a violation of the governing documents, the board may impose sanctions or take actions as follows:

- (a) Suspending your right to vote and/or run for the board
- (b) Suspension of the right to use recreational facilities or other common areas (by you, your family, guests and/or tenants)

You have the right to attend the hearing and submit written materials, give testimony, or propose a payment plan or other resolution. If you wish copies of documents that may be considered at the hearing contact us. The hearing will be conducted whether or not you attend (but if you plan to attend please advise the undersigned prior to the hearing). You will be advised in writing of action taken at the hearing.

Very truly,

cc: Owner file