

**Notice of Hearing Form
Self-Help (Landscaping)**

This form is for associations whose governing documents permit the remedies specified below. The form should not be used without legal review

Re: Notice of Hearing to Impose Sanctions and Recover Expenses
Hearing Date and Time:
Hearing Location:
Property Address:

Dear Member:

The purpose of this letter is to inform you that a hearing before your association's board of directors will be held on the day and time and at the location set forth above. The purpose of the hearing will be to determine if the above referenced property is being maintained in a manner that is a violation of the association's governing documents. The alleged violations consist of the following:

- (1) Failure to maintain, repair or replace landscaping that has died and/or overgrown on the property, as required by section _____ of the _____.
- (2) Failure to cure a nuisance in that the condition of the property unreasonably interferes with the rights of neighbors, as prohibited by section _____ of the CC&Rs.

In the event the board determines there to be a violation of the governing documents, the board may impose sanctions or take actions as follows:

- (a) Suspending your right to vote and/or run for the board
- (b) Suspension of the right to use recreational facilities or other common areas
- (c) A fine of up to \$ _____
- (d) Access your property to cure the violation
- (e) Impose a reimbursement assessment for costs incurred in curing the violation (It may cost \$ _____ or more for required landscaping or other work to cure the violation). A copy of the final bill will be provided upon request.

You have the right to attend the hearing and submit written materials, give testimony or propose a payment plan or other resolution. If you wish copies of documents that may be considered at the hearing contact us. The hearing will be conducted whether or not you attend (but if you plan to attend please advise the undersigned prior to the hearing). You will be advised in writing of action taken at the hearing.

Very truly,

cc: Owner's file